**Regional Operating Conference**

**Attendance**

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| **Name** | **Title** | **Name** | **Title** |
| Adele Abrams | ARVP, Government Affairs-National Chapter | Michael Wolf | Regional Vice President |
| LaQuandra Bass | ARVP, Member & Chapter Affairs- Tarheel | Mike Luffman | Delegate-Triad Chapter |
| Ashelyn McConnell | President, National chapter | Lindsay Bell | ARVP, Finance- Chesapeake Chapter |
| Robin Barfield | President, North Carolina Chapter | Wendy McCreary | President, South Carolina Chapter |
| John Michael Pierce | Secretary, South Carolina | Matthew Wilcox | Area B Director (South) |
| Chris Hughes | President- Elect, National Capital | Brandy Bossle | President, Piedmont |
| Daniel Ashworth | Area A Director (North)-Star Valley Chapter | Matthew Gruber | President, Western Carolina Chapter |
| Elizabeth Barnette | ARVP, Professional Affairs- Tidewater Chapter | Paul Esposito | ARVP, Professional Development- Chesapeake Chapter |
| Avery Carter | President, Colonial Chapter | Ogaga Tebehaevu | ARVP, Student Affairs- NC Chapter |
| Kara Van Blarcum | President-Elect, Tarheel | Jamie Kohler | President- NOVA Chapter |
| James Woodward | Secretary, Chesapeake Chapter | Wyatt Bradbury | ARVP, Communications- National Chapter |
| Arielle Semmel | ASSP Staff | Geri Golonka | ASSP Staff |
| Jim Kane (phone) | President, Chesapeake Chapter | Tracey Wallace (phone) | President- Elect, South Carolina Chapter |
| Derek Helms | President, Delmarva Chapter | Julian Mercer | Tarheel Chapter |
| Kim  | ASSP Staff | Tracy Wallace | ASSP Staff |
| Jim Kane | ASSP Staff | Justin Reese | Government Affairs, Low Country |
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**Tuesday August 24, 2021 1:00PM – 5:00PM**

12:00pm Lunch

1:00pm RVP Welcome and Introduction Mike Wolf

* Quorum was met for meeting
* Contact Mike, Area Directors or other leaders for assistance
* Region VI trivia-3200 members, 5 states, 14 chapters, 3 student sections
* Mike gave an overview of his background in the industry

1:15pm AD Comments and ROC Requirements Mike/Dan

* Approval of Spring ROC Meeting minutes
	+ Wendy McCreary was not included on the attendee list
	+ Years need to consistent (2020 and 2021)
	+ Wendy motioned to approve
	+ Robin Barfield seconded
	+ Vote was cast and minutes were approved

1:30pm Region Offer and ARVP Intros/updates ARVPs

* 2-3 minutes from each ARVP
	+ Finance- we are financial solvent right now
	+ Member & Chapter affairs- reminder to submit Region SPY candidates
	+ Professional development- PDC 2021 overview, 250+ participants,
		- 2022-2023 (3rd week in Sept both years)- Myrtle Beach contracts already in place
		- 2024 subcommittee looking into alternating locations ex Williamsburg, VA Beach. Looking for more people for the subcommittee especially for the people in the south
	+ Communications- reviewed chapter website audit
		- Make sure officers use ASSP email addresses for security purposes
		- Wyatt reviewed communication resources- New social media training and policies
	+ Government Affairs- Reviewed OHS outlook- new administration. OSHA is aligned with the CDC again.
	+ Student Affairs-currently reaching out to schools with safety alternative programs to start more student chapters. Looking for ways to support student chapters. Chapters are encouraged to sponsor students to attend PDC.

2:00pm Break

2:10pm Discussion/Motion/ Election of Deputy RVP

* One nomination- Daniel Ashworth
* Low Country motioned approval
* Greater tidewater seconded the motion
* Members voted and the nomination was approved

2:15pm Hitting the ground running in the new chapter year

* COMT Matt Wilcox
	+ Use tool as a planning device
	+ Used for planning, feedback& reporting and Chapter Recognition
	+ Divided into 4 sections
		- Reporting Requirements (1,200 pts available)
		- Operational Activities (3,660 pts available)
		- Member Value Requirements (3,650 Pts available)
		- Additional Member Value Activities (1,500 pts available)
	+ Recognition Levels
		- Bronze 6000 – 6999
		- Silver 7000 – 7999
		- Gold 8000 – 8999
		- Platinum 9000+
	+ Don’t leave easy points on the table
	+ 2020-21 Region VI had 6 platinum, 6 gold and 2 silver chapter awards
	+ Leadership development opportunities
		- Succession planning
		- Regional leadership opportunities
		- ROC meeting
		- ASSP Leadership Conference Oct 21-22
	+ Featured Tool: Chapter Bylaws- primary governing document, review every 2-4 years
* Return to Face-to-Face (FTF) Guidance Daniel
	+ Society recommendation- no FTF through August 31st
	+ Smaller events (chapter meetings)- follow CDC and OSHA guidance
	+ Larger Events- additional social distancing
	+ Communicate clearly and frequently
	+ Require COVID- 19 waiver and release, keep for 7 years. Mark Huelskamp can help with virtual archiving using Google drive. Can also use Event Expresso to track waiver as well.

3:20pm Break

3:30pm Board Member comments and Q&A Governance Arielle

* 2021-2022 Leader Onboarding
	+ Everything links back to our Brand Promise (who we are, what we do, why does it matter)
	+ Understand High Ethical and Governance Standards
		- Hierarchy of documents- Articles of Incorporation> Bylaws> Society Operating Guidelines> Practice
	+ ASSP Ecosystem
		- Future leaders, staff, volunteer leadership, Board of Directors and members
	+ Reviewed Governance model which can be viewed in the ASSP bylaws
	+ Legal responsibility of the Board
		- Sets organization’s directions
		- Ensure necessary resources
		- Provide oversight
	+ Reviewed roles of responsibilities of members in the ecosystem
	+ ASSP strategic priorities
		- Member Community
		- Education
		- Standards
		- Value of the profession
	+ Key priorities through March 2022
		- Meet plan and manage cash
		- Topline growth
		- Governance

4:00pm Governance discussion ASSP Board, Advisory Members & Staff

 Jennifer, Brad, Kim, Arielle

* Governance
	+ Moving to an Advisory group to be more in-line with what other organizations are doing and will comply with Illinois state law
	+ Advisory group is open to all interested members, giving all members and communities a greater opportunity to engage
	+ Current delegates will be asked to serve on the advisory group and informed of implementation processes and procedures
	+ Oversight committee- a 7-9 member board level committee from the advisory group will be responsible for guiding engagement. Blind selection process. 3 year term. Serve as a liaison with the Board of Directors
	+ Goal to elevate members voices
	+ HOD vote on governance proposal takes place on September 28 at 12:00pm CT. Will be virtual.
	+ More info at [www.assp.org/governance](http://www.assp.org/governance) . Questions can be sent to governance@assp.org

5:00pm Adjourn